Policies & Procedures
'Mini' Faith Formation Program

Registration

To attend Classes, all students must be registered. They must present a Baptism Certificate and satisfy registration donation fees before Classes start. Please note that new registrations received after November 30th will be enrolled for the following school year. There will be exceptions for students transferring from another Parish, and who have already been preparing for a Sacrament. By registering your child, you are agreeing to the Photography and Image Assignment Waiver, and Release.

Attendance

Regular attendance at Faith Formation Classes is crucial for helping children deepen their understanding of God through the study of Scripture, Prayer, Church Teaching, and Community. If your child must be absent, please email your child's Catechist in advance so the absence can be excused. Also, ensure your child makes up the missed work and reviews it before the next Class. After three unexcused absences, the student will be automatically enrolled in next year's Sacramental Prep Classes.

Arrival and Dismissal – Classes start at 9 am and end at 10:15 am

For your child's safety and protection, all students are to be taken to and picked up from their assigned classroom by one parent or person specifically authorized in writing by the parent(s). Students should arrive on time and be picked up promptly at the close of their Class session.

Emergency Class Cancellation

Faith Formation Classes will be canceled during weather emergencies such as hurricanes, tornadoes, or severe weather conditions. We will communicate with parents using the Remind App.

Communication

Parents will be notified about various activities of the Program through emails, Remind App, handouts, and bulletin announcements. Please check your child's folder each week for information. We are here to serve the Religious Education needs of our children, youth, and adults. If you have any questions, comments, or suggestions, please feel free to share them with your child's Catechist or email the Office at: Office@SaintCabriniCatholic.org.

Fire Safety and Disaster Preparation

'Fire drills' will be conducted twice a year. All Students, Catechists, and Staff, will be directed to leave the Facilities during the drill. In case of a real emergency, children will be taken to a prearranged evacuation area. Middle and High School Students will be evacuated to the parking lot. Parents are to pick up their child in the assigned area.

Health Concerns/Medication Release Forms

Parents need to inform the Catechist of their child's special medical condition or needs. All such information will be kept confidential. Please make sure to fill out and sign the **Medical Release Form** and return to Office.

Expectations
'Mini' Faith Formation Program

Parents

Faith and Spirituality are nurtured and grow within the family. Parents are the primary educators of their children, and therefore play a vital role in their Faith Development. Families are catechized thru their attitudes, values, and beliefs. We accept the responsibility to assist you in this task. All students should be celebrating Sunday Mass with their families and our Church Community. We ask you to ensure that your child attends Classes regularly, and that you take an interest in your child's classwork and homework. We also ask you to teach your child to Pray, and help him or her to develop Catholic Christian Values. Together, we can assist your child to develop and mature in his or her Spiritual Life.

Students – Code of Conduct

All students are expected to actively participate in classroom activities and discussions as part of the Parish Program's Faith Learning Experiences. We expect students to always behave in a Christian manner by showing respect, and being cooperative with adults and other students. If a student is disruptive, we will ask the Faith Formation Coordinator to talk with the student and contact the parent using the Remind App. If the student returns to Class and continues to be disruptive, the parent will be notified using the Remind App to come and pick the student up.

Catechists

As role models, Catechists will create a loving, Christian atmosphere within the learning environment to help children grow in their Faith. They will prepare and teach the designated Curriculum, incorporating multicultural and multiple intelligence insights into various activities.

Circle of Grace

The Saint Cabrini 'Mini' Faith Formation Program offers a presentation called '***Circle of Grace***' for children/youth – from preschool through high school. In addition to meeting the U.S. Bishop's Safe Environment Mandate, the presentation aims to ensure the safety, well-being, and Spiritual Formation of our children and youth. It teaches a Culture of Respect and Faith that goes beyond mere protection – helping children and young people understand their sacredness, the sacredness of others, and how to seek help through their relationships with trusted adults. If you do not wish for your child to take part in the '***Circle of Grace***' presentation, please complete the **Opt-Out Form** and submit it to the Office.

Remember – Faith Formation Is Life Long!